

How to pay in your fundraising money



Thank you for all the hard work you've put into raising money for St Gemma's Hospice.

When you are ready, you can return the funds you have collected safely and securely using one of the options below.

1

Online

You can easily return the money you have raised using our online donation form: www.st-gemma.co.uk/support-us/donate

Simply select "Pay in money from your fundraiser" as your reason for donation and tell us a little about your fundraising activity.

2

Bank Transfer (BACS)

You can transfer your funds directly to St Gemma's using the following bank details:

St Gemma's Hospice
Sort Code: 40-27-14
Account Number: 21012096

Please include your name as a reference and email fundraising@st-gemma.co.uk to let us know you are making a donation. This allows us to look out for the payment and confirm once it has been received.

If you are a UK taxpayer, please let us know in your email and we will send you a Gift Aid form to complete.

3

Online Fundraising Pages

If you have set up an online fundraising page, such as JustGiving, you do not need to take any further action. Donations made through your page are transferred to St Gemma's automatically.

4

Pay in by phone

If you would prefer to return the money you have raised over the phone, our Supporter Experience team will be happy to help. We are open **Monday to Friday, 9.00am - 5.00pm on 0113 218 5555.**

5

Pay in by post

You can send a cheque or postal order by post. Please make it payable to "St Gemma's Hospice" and send it to:

**St Gemma's Hospice
329 Harrogate Road
Moortown
Leeds, LS17 6QD**

6

In person at the Supporter Hub

You are welcome to bring your donation to our Supporter Hub between **9.00am and 5.00pm, Monday to Friday.**

Our friendly staff would be delighted to chat with you and hear all about the wonderful ways you have raised money for the Hospice. Our hub is located in the main reception of St Gemma's Hospice.

