

INSTRUCTION TO YOUR BANK OR BUILDING SOCIETY TO PAY BY DIRECT DEBIT

Originator's reference

6 4 8 7 0 4



Please return this form to the following address:

St Gemma's Hospice, 329 Harrogate Road, Leeds, LS17 6QD

Registered Charity No.1015941

Name and full postal address of your Bank or Building Society

To the Manager:	Bank/Building Society
Address:	
Postcode:	

Name of Account Holder(s):

Branch Sort Code:

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Bank/Building Society Account No:

Please pay St Gemma's Hospice Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with St Gemma's Hospice and, if so details will be passed electronically to my Bank/Building Society.

Signature:

Date:

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St Gemma's Reference Number (official use only)

Bank and Building Societies may not accept Direct Debit instructions from certain types of accounts. Please refer to your Direct Debit Guarantee below. This guarantee should be detached and retained by the payer

Title:	Forename:	Surname:
Your Address:		
Town:	Postcode:	
E-mail:	Phone:	

Please tick to receive updates and occasional marketing via email

Direct Debit Form

(please fill in your bank details as well)

Please accept my monthly gift of (tick appropriate box):

£3 £7 £15 Other £

Starting on 1st OR 22nd of Month: Year:

Your gift could be worth even more!

Add 25% to the value of your donation: Gift Aid is reclaimed by St Gemma's Hospice from the tax you pay for the current tax year. This means we can increase the value of your donation by 25p for every £1 you give. All you need to do is tick the box below and we will do the rest.

(Please tick box) Yes I would like St Gemma's Hospice to claim back the tax on any donations I have made in the last 4 years and all future donations, until I give further notice.

I confirm I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that year it is my responsibility to pay any difference.

Date:

I am not eligible for gift aid.

We take your data and privacy seriously. To update your information or change how we contact you, ring 0113 218 5555, email supportercare@st-gemma.co.uk or visit www.st-gemma.co.uk/privacy

DIRECT DEBIT GUARANTEE

- This Guarantee is offered by all Banks and Building Societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit, St Gemma's Hospice will notify you 28 working days in advance of your account being debited or as otherwise agreed. If you request St Gemma's Hospice to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit by St Gemma's Hospice or your Bank or Building Society, you are entitled to a full and immediate refund of the amount paid.
- If you receive a refund you are not entitled to, you must pay it back when St Gemma's Hospice asks you to.
- You can cancel a Direct Debit at any time by simply contacting your Bank or Building Society. Written confirmation may be required. Please also notify us.

